



Ref. No CUPB/REG/2024/ 207A

Dated: 21.01.2024

**NOTIFICATION**

In pursuance to the UGC guidelines issued on dated 02-01-2024, vide F.No. 6-2/2022/Part2 (SCT/ Guidelines NEP 2020) wherein the UGC has introduced the Guidelines to provide the Equitable Opportunity for the Socio-Economically Disadvantage Groups (SEDGs) in HEI's. In this regard, the University has constituted the Cell for **Socio-Economically Disadvantaged Groups (SEDGs)** as per the UGC guidelines. The members of the SEDGs Cell are as under:-

S. No	Name of the Member	Position as
1	Dr. Sandhir Sharma Pro-Vice Chancellor, Chitkara Business School Chitkara University, Punjab	Chairperson
2	Prof. Harkiran Kaur Pro-Vice Chancellor, In charge ICC Chitkara University, Punjab	Member
3	Dr. K. K. Mishra Pro-Vice Chancellor, AQAC Chitkara University, Punjab	Member
4	Prof. Harmeet Kaur Principal Nursing Chitkara University, Punjab	Member
5	Dr. Neelam Verma Dean, Office of Student Affairs Chitkara University, Punjab	Member
6	Dr. Vidhu Baggan, Prof. CSE Chitkara University, Punjab	Member
7	Mr. Samarjit Singh Uppal, MCA Univ. Roll. No. 2310987100	Student Representative
8	Mr. Lovell Singh, MBA (HCM), Univ. Roll No. 2320983029	Student Representative
9	Dr. S.C. Sharma, Registrar	Member Secretary

**University Campus**Chandigarh - Patiala National Highway (NH-7)  
Punjab - 140 401, T +91.1762.507084  
Fax +91.172.507085**Administrative Office**Saraswati Kendra, SCO 160 - 161  
Sector 9-C, Chandigarh - 160009  
T +91.172.4090900



The Objectives and Functions of the SEDGs cell shall be as under:

**1. Objectives:**

- I. To protect all the constitutional rights of the SEDGs students.
- II. To ensure that the HEIs are inclusive, safe, and secure for the SEDGs students.
- III. To provide socio-emotional and academic support and mentoring for the students belonging to the SEDGs through proper counselling and monitoring programme.
- IV. To ensure proper implementation and monitoring of orientation and bridge courses designed by the HEIs to benefit SEDGs students.
- V. To ensure implementation of all such programme designed and developed by HEIs to increase the participation of SEDGs students in academic activities.
- VI. To ensure implementation of Government's policies, including reservation policies and various schemes, programme, facilities, and guidelines for SEDGs students.
- VII. To ensure that the HEIs develop appropriate outreach programme to help the SEDGs students to avail the various opportunities of educational/academic programmes of HEIs.
- VIII. To ensure proper implementation of preventive measures and Laws against discrimination and atrocities, and for safeguards of students belonging to respective categories under SEDGs.
- IX. To circulate, publicize, facilitate, and monitor the implementation of all UGC and Government guidelines and instructions issued from time to time in reference to SEDGs.
- X. To redress the grievances and complaints of the SEDGs students within 15 days through a Grievances Redressal Committee (GRC) without compromising the safety, privacy, and dignity of the complainant.

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**2. Functions:**

- I. To co-ordinate with other existing cells and statutory bodies of the HEIs and enable implementation of the existing schemes and provisions, including scholarships and fellowships of the Govt. of India and respective States.
- II. To ensure the implementation of orientation and bridge courses, earn-while-learn schemes, and outreach programme designed and developed by HEIs for SEDGs.
- III. To provide socio-economic, academic, and psychological support and mentoring for such students through proper counselling and mentoring programme.
- IV. To ensure sensitization of faculty, staff, counsellors, and students on the SEDGs issues and their inclusion in all aspects of the HEIs.
- V. To explore and generate funds from various sources like Corporate Social Responsibilities (CSR) and Alumni to provide more financial assistance and scholarships to SEDGs to mitigate opportunity costs and fees for pursuing higher education.
- VI. To coordinate with the Internal Quality Assurance Cell (IQAC) to raise awareness about the implementation of various policies for inclusive and equitable quality higher education.
- VII. To work as a ‘Single Window’ for students belonging to SEDGs for their grievances, basic needs, amenities, facilities, welfare measures, and scholarships and fellowships.
- VIII. To upload and disseminate guidelines, facilities, welfare, and safety measures on HEI’s portal and maintain such records to review and monitor amenities and basic facilities for a safe and secure environment for SEDGs.
- IX. To circulate, publicize, and facilitate existing welfare schemes like – Remedial, NET, entry into services, and residential Coaching for SC/ST/OBC (non-creamy layer), Minority Community, and PwD Students.

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- X. To establish a team of counsellors, social workers, and faculty members to provide emotional and social support to SEDGs to adapt to the environment of the HEI.
- XI. To focus on overall personality and skill development, including professional and soft skills, so as to ensure enhancing the student employability.
- XII. To organize periodic meetings and to monitor the progress of various schemes and all the HEIs may prepare a database of such schemes for SEDGs.
- XIII. To assess the needs of SEDGs and make necessary recommendations to the authorities of the HEIs.
- XIV. To make faculty, staff, students, and service professionals aware of facilities available for SEDGs.
- XV. To sensitize all the students to bring an attitudinal change towards SEDGs to ensure participation of SEDGs in curricular, co-curricular, and extra-curricular activities in the HEIs.
- XVI. To hold regular meetings with representatives of SEDG students to check their grievances and also meet with management/authorities of HEIs to facilitate discussion of the grievances of SEDG students and maintain the confidentiality of deliberations and data.
- XVII. To review, monitor, and ensure disposal of all grievances within 15 days.
- XVIII. To inform all students during induction/counselling session about Zero-tolerance policy for any form of discrimination.

Dr. S.C. Sharma  
Registrar

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